

CHILDCARE GUIDELINES FOR PARENTS

Sugar Creek Baptist Church

In order to support the overall ministry of Sugar Creek Baptist Church and to provide the highest quality care for children, the Children's Ministry team requests the following guidelines be respected.

- Childcare is provided only for children of parents participating in activities and services of Sugar Creek Baptist Church.
- Childcare is provided primarily for children birth through pre-K, but may include children up to 5th grade when requested by the sponsoring ministry.
- Due to insurance requirements, church facilities may be used for childcare only when children are under the supervision of authorized personnel. Please do not leave your children unsupervised in any part of our church facilities.
- Childcare cannot be provided for fewer than six (6) children.
- Parents should pick up their children immediately following church services or activities. Childcare will not be provided later than 9:00 pm Sunday – Thursday or 9:30 pm Friday.
- There is a reservation fee of \$3 per child for SL Connect group Friday night fellowship childcare. The fee is to be collected by Connect group leadership at least one week before the events. The maximum fee is \$10 per family.
- Reservations or registration is necessary for childcare scheduled for events other than regular worship service times. Reservations can be made through the office of the Childcare Coordinator at cmartin@sugarcreek.net . The Children's Ministry Childcare Coordinator must have a list of names and ages of children needing childcare no later than one week before a scheduled event. Without a reservation, childcare may not be available for your child.
- If a reservation must be cancelled, parents should make every effort to do so at least 24 hours in advance.
- A light snack will be provided to children in childcare. For evening childcare, children should be fed dinner before coming to childcare. Please let the childcare staff know of any food allergies your child may have.
- Childcare cannot be provided for children who are sick. Please do not bring a child who has had any of the following symptoms within the last 24 hours.
 - fever
 - colored mucus from the nose
 - productive cough
 - skin infection
 - pink eye
 - nausea or vomiting
 - unexplained rash

- Childcare staff must be able to reach a parent by cell phone or pager when a child is in childcare.
- Childcare will not be available at the following times:
 - Saturdays
 - Easter afternoon or evening
 - Mother's Day afternoon or evening
 - Father's Day afternoon or evening
 - Vacation Bible School week
 - Thanksgiving week
 - Christmas week (except Christmas Eve services)

If there are questions or concerns regarding childcare or a specific guideline, please feel free to contact the Childcare Coordinator or the Minister to Children in the Sugar Creek office at 281-242-2858.